

AEIC Board Meeting Minutes
January 31, 2007
Washington, D.C.

P.L. Hunst, Secretary

The AEIC Board (D. Dixon, Pres.; G. Clapper, VP; D. Layton, Treas.; P. Hunst, Sec.; R. Shillito, Past Pres.; G. Aux, host for Spring Meeting) met at the Bayer Offices in Washington, D.C. on January 31, 2007. The first topic for discussion was the draft agenda for the Spring, 2007 meeting which had been prepared by R. Shillito. The Board discussed some changes in the order of the agenda as well as some suggestions for additional topics/speakers. R. Shillito will contact the additional speakers and then a draft agenda will be ready for distribution to the membership by the end of February. Details on hotel accommodations will also be sent to the membership at that time. The Spring 2007 Meeting will be held on April 25-26 in Research Triangle Park, NC at the Syngenta site. G. Aux (Syngenta) is handling the local arrangements.

The Fall 2007 Meeting was also discussed. Canola is still the suggested topic of the meeting and currently Bayer Canada will host. Winnipeg has been suggested as the site of the meeting since the Canadian Grain Commission and the Canadian Canola Council are both located there. Due to the new travel procedures instituted by the U.S., attendees to the meeting will need to have a passport to enter Canada and re-enter the U.S. Possible dates for the meeting are Sept. 26-27 or Oct. 17-18.

The Spring 2008 Meeting was also briefly discussed and it was suggested that it may be good to hold a meeting on West Coast since we now have a member company in Portland, OR.

The webmaster for the AEIC website is discontinuing his webmaster side business. He has agreed to try to configure the website such that P. Hunst could do the updates. The other option brought forward by G. Clapper is for the web programmer at AOCS to also handle the AEIC website. G. Clapper has since discussed this with AOCS and determined that AOCS' web programmer cannot take on the AEIC website at this time.

The Board also discussed possible new initiatives for AEIC for 2007. Suggestions included a paper on the unit of measure relative to stack trait products (also known as combined trait products) or possibly consider publishing current training materials in the context of showing the differences between PCR and ELISA for detecting stack products. The new initiative topic will be an agenda item for the 2007 Spring Meeting to gain the membership's input and suggestions.

R. Shillito has been contacted by Adrianna Castano from INVINA in Colombia. Her group is setting a government testing lab. Ray thought this would be a good opportunity to educate INVINA about labs and testing. Ray is trying to secure funding so that she could attend a training session or relevant meeting in the U.S.

The Board also discussed that an anti-trust reminder should be given at the beginning of each meeting. Ray will put one together for the Spring 2007 Meeting.

D. Layton gave an update on the 2006 budget and the projected 2007 budget (see following pages). The Board discussed possibilities for raising awareness of AEIC and what we do. One suggestion was possible ads in scientific journals/publications. Another suggestion was to again produce a “trifold” handout as had been done in the early years of the organization. A trifold was thought to be a good idea since it would be a “leave behind” that AEIC members could take with them and distribute while they are attending conferences and meetings. D. Layton has a graphic artist contact whom he has worked with previously who could put a “professional” touch on it once AEIC has assembled what information should be included in the trifold. Dean will obtain an estimate and this will be put into the 2007 budget. Dean feels that it will be in the \$2000-3000 range.

The Board meeting was adjourned at 3:15pm EST.

AEIC 2006 Budget Summary

	Planned	Actual	Comment
Beginning Balance as of Jan. 1, 2006	\$19,958	\$19,958	Balance as of 1/1/06
2006 Additional Membership Dues Projected	\$8,600	\$8,200	
Interest Income	\$70	\$33	
Total Projected Revenue	\$8,670	\$8,233	Actual YTD Revenues
Expenditures			
Scientific Paper	\$6,000		
Wire Transfer Fee			
DE Franchise Tax Report	\$25	\$25	
ANSI/ISO Initiative (AOCS-ISO TAG)	\$2,600	\$2,750	
Board Meeting Expenses	\$120	\$120	
Spring Meeting Expenses	\$800	\$382	
Hostway (website)	\$500		
Bank Service Charges	\$100	\$62	
Fall Meeting Expenses	\$1,310	\$1,215	
Reprints	\$200		
Subscriptions – conferences	\$200		
Miscellaneous	\$100		
Certificate of Deposit (13 mos. @5.05%) on 6/5		\$10,000	Matures 7/5/07
Total Projected Expenses	\$11,955	\$14,553	Actual YTD Expenses
Balance (checking)	\$16,673	\$13,637	Actual Balance 12/31/06
CD Account		\$10,000	
Interest on CD deposit thru 12/31/06		\$250	
Total Accounts Balance		\$23,887	

