The meeting was opened by Dave Grothaus (2001 President). The first point of discussion was the PowerPoint presentation that Dean Layton has worked on for AEIC. Dean has a draft copy on CD-ROM that he distributed to the Board for review. He also indicated that he has talked to the webmaster about placing it on the website, however, due to its current size, options are being explored to accommodate it (i.e., PDF file).

The second point of discussion was the 2002 Spring Meeting. The meeting will be held in Research Triangle Park, NC on May 9-10. Aventis and Syngenta are the host companies. Hotel accommodations and meeting information have already been sent to the membership. The Board reviewed the organization plans with Ray, Tom and Stacy. After this discussion, the meeting agenda was formulated. The tentative agenda is as follows:

**EMERGING ANALYTICAL CHALLENGES FOR BIOTECH PRODUCTS**

- Regulatory Drivers for Biotech Crops
- Biopharma products and their challenges
- New Analytical Technologies:
  - Luminex
  - Third Wave Technologies
- Updates from USDA, FDA, EPA on analytical activities
- Updates from AACC, CropLife America (ACPA), USDA GIPSA

The Board will contact potential speakers to find out their availability and will have a teleconference at the end of February to finalize the agenda.

The 2002 Fall Meeting was also discussed. Anne Bridges (AACC/Medallion Labs) and Cargill are the tentative hosts for the meeting which is tentatively scheduled for October 3-4 in Minneapolis, MN.

Dave Grothaus also updated the Board on the proposed workshop (AEIC/AACC) for the EPA lab at Ft. Meade, Maryland. Dave has had contact with Mark Rindel at EPA as well as his supervisor, Susan Lawrence. They are anxious to have the workshop at their lab in Ft. Meade. The dates for the workshop would be sometime late summer/early fall. EPA will do all the administrative part for the workshop. AEIC/AACC need to provide a course director to coordinate all the activities. It was decided that the course contents should be determined by April-May. Dave and Anne Bridges will continue coordinating on the planning.
**AEIC proposed papers:** The Board decided to contract with Cindy Lipton to draft the protein paper entitled “Practical Considerations for Specific Proteins Detection in Food and Feed”. Submission is planned for June to SFAI journal or AOAC journal. For the PCR paper, there have been no updates from Randal Giroux since December. Stacy Charlton has drafted a section on sampling. The Board agreed that someone should be contracted to finish the paper.

**Budget:** Dean gave a treasurer update. He still has several companies that have not paid 2000 or 2001 dues. A reminder will be included in their 2002 bill. As of January, 2002, the balance is $20,939. The projected balance once dues have been collected for 2002 would be $31789. Projected expenses for 2002 are $19150 which would leave a balance of $12600.